

community unity  
minutes april 13,2009

1. opening prayer-

--greg opened with a devotion and prayer

2. organization chart

--the following positions have now been filled:

--parking--Dennis

--food--Chris D.

--bouncy castle/games--Rob's daughter

--we still need someone to coordinate the band set-up

3. website

--the website has been updated to reflect more info on the events  
(the article in the Independent will refer to our website)

--volunteer sign up has been taken off the general web site,  
we will look to fill volunteers from our churches

4. promotion

--a shortened "press release" for the Independent will be refined  
and sent to everyone by Greg within the next day

--we will have to make new donor signs this year

--a revised picnic promotion flyer has been e-mailed to everyone by Alisa

--Rob said that Dave Hansell has donated his advertising space in  
the Independent to community unity--we should have 2 ads,

one on April 24th and one on May 1st, at least 1/4 page at no cost

--we will have advertising signs at the Gellert and Moldmaster as well

--dignitaries will be met at info booth, Jan will handle intro's at the Tea Room

--info booth material--alisa asked all churches to submit flyers promoting  
"community" events from their churches for display at the info booths

--Bill stated that Snap and Independent have agreed to cover both  
the free 4 all and the picnic

--we are still awaiting word on whether Cogeco will cover the events

--promotion will ensure video/pictures for all events (Bill, video)

--"mission/vision" statement--It was agreed that Rob would lead us  
thru the process of developing our "mission/vision" statements  
after the events have taken place

5. finance

--we received some more cheques today--the current bank balance is  
approximately \$1,800.

--we are awaiting confirmation that our grant from the town was accepted

6. picnic

--**Norm will prepare a "site map" for next week's meeting.**

--**Norm will check with Dan to get full details of the requests that were  
included in our proposal for the park. Norm will check on "portapotties".  
and whether they were part of our proposal.**

--bbq--we will need 2 large bbq's

--bbq Alliance is confirmed one bbq--might need to check on propane

--other bbq--Norm to check with Ray Sheepstra

--card tables--14 card tables will come from Alliance, 2 from Bill

--tables for picnic food, crafts, etc.--It was agreed we would need the following

- tables for the picnic: crafts (6), face painting (1), info booths (4) and food (6)
- total tables required=17 Alice confirmed that 17 plastic tables are available from the Senior's Centre. Wilf will try to obtain a key so that we can pick them up on Saturday morning.
- tents-- 4 large tents (2 for food, 1 facepainting and 1 music) plus 2 small tents for the info booths. Wilf will take care of this
- set up for music and electrical--we still need someone to coordinate the setup and electrical. Norm will check with Dan concerning the possibility of a stage. (rob will look after the "booking" of the music"--we currently have two seniors bands--these will be confirmed thru Rob)
- bibles--Greg will place the order for the 300 bibles (150 new testaments plus 150 Children's stories) thru Cdn. Bible Society this week.
- food & food permits--Chris has agreed to be the coordinator for food; Bill/Greg will continue to work on the food, etc. Norm will start working on the food permits ASAP.
- "friends of the library board" update--Barb said they will have a display in the Tea room with memorabilia.
- youth band updates--Jeff has not had a response from Alliance, Bill to follow up with Chris at GCF. We still need a "youth" type band. The senior bands will be put on first and last, "youth" will be in the middle.
- parking plan--Dennis will co-ordinate parking. Rob says about 100 spots available at Maple Ave. We will use the main lot and overflow lot at Cedarvale. Shuttle bus from Maple Ave baptist. Spots in main lot should be reserved for seniors, bands, Artisan's patrons, drop off/pick up vehicles. We need good signage. Ad in paper will have parking details. Need at least 7 people with walky-talky contact.
- walky-talkies and St. John's Ambulance--Peter is working on them--our event has been posted by St. John's, we are awaiting someone to sign up for the event
- wilf will see if the police and fire dept. will come to the picnic. It would be great for the kids. If confirmed, we would include info in the Independent article
- Bill stated that Micheal Chong is now unable to attend the picnic, however the mayor and Ted Arnott are still planning to come
- Rob confirmed he has arranged Dave Hansell to organize a soccer game
- The ladies involved in the crafts will contact Anne for full details
- Jan or a rep of the "Tea room" will check out the room for size and electrical outlets next Monday
- Bill said we that Pizza Pizza has confirmed 20-25 pizzas for the picnic. Bill will give the "single" pizza donations as giveaways for the free 4 all.

## 7. Volunteer update report

- volunteer sign up continues to be slow, there will be further sign ups this week at many churches
- Jeff asked that volunteers for the free 4 all be sent ASAP to him.
- A reminder that the deadline date we sent was April 20th
- everyone was urged to work on recruiting volunteers this week**

## 8. Yard clean up

- Links and Cancer Assistance have started contacting clients
- 6 possible homes from Alliance leads
- homes from Community Living, St. Andrews, St. Georges and St. John's have been received. Jeff said that if we

- get the same number of homes from Cancer Assistance and Links2Care, we should have well over 30 homes. We will need to push for more volunteers for the clean up.
- Jeff asked that additional home leads be sent to him ASAP to help with the matching of homes and volunteers.
  - Chris shared that Peter has advised that a large bin has been made available for the yard clean up which should be able to handle yard and junk waste. The yard team will meet to work out the details. It was good that we now have a place to take the debris and yard waste from the homes.
  - Bill will work on getting additional yard waste bags.

#### **9. Free 4 All**

- current families referred are over 50 in total from Bread basket, Links2Care and Salvation Army
- updated large item list--Sandra has e-mailed everyone an updated large item list
  - Priscilla is helping Sandra coordinate the list
  - Leslie Taylor--St. Andrews--storage for dinette set and china cabinet  
Greg agreed to contact Leslie to see what could be arranged
- "adoption" of families (small item needs)--Jeff encouraged churches to "adopt" families for the smaller needs
- additional rubbermaid containers--Bill stated he will work on getting additional containers.
- Bill shared that Winners has agreed to supply new clothes for the event, they will be picked up 2 days before the event.
- Bill will work on getting additional "rubbermaid" containers
- Jeff will work on pick up options for leftover items this week
- Jeff will bring the flyer for the free 4 all to our next meeting
- Jeff will meet with Leanne to finalize set up and details at the school
- reminder--please deliver items to the Christian school between 4:30pm and 7:30 pm on April 24th. Baked goods can be brought on Friday evening or Saturday morning between 8:30 am and 9:30 am.**
- there are many needs to be filled--churches were encouraged to continue to promote the Free 4 All**

#### **10 Next meeting:**

**Monday, April 20th 7:00 pm**

**St. George's church**

(on Guelph St. next to the High School)

At our next meeting, it was agreed that we will spend a short time in our large group and then break up into our smaller planning teams for detailed planning.